

Korean Government Scholarship Program
for International Students
"Program Policies & Guidelines for the Year 2008"

National Institute for International
Education Development (NIIED)

Year 2007 Korean Government Scholarship Program for International Students

1. Program Objectives

The Korean Government Scholarship Program(KGSP) is intended to enable foreign students of high academic standing to undertake advanced studies in higher educational institutions of the Republic of Korea in order to promote international exchanges in education and mutual friendship between the participating country and the Republic of Korea.

2. Study Fields

Korean Studies, Humanities, Social Sciences, Natural Sciences, and other fields.

3. Academic Programs

Graduate programs for a master's degree, a doctorate degree (Ph.D.), and a short-term research program from 6 months to 1 year

4. Total Candidates for Selection

The number of scholarships available each year will depend upon the country eligible for the program scholarship. For detailed information, please contact the Korean Embassy or Consulate in the country of origin.

5. Eligibility

To be eligible for the KGSP, an applicant must:

- (1) (Both the applicant and his/her parents) be a citizen of a country to which the KGSP scholarship is offered.
- (2) Be under the age of 40 as of September 1, 2007 (i.e., born after September 1, 1967). However, there is no age limit for applicants for a short-term research program.
- (3) Have an adequate health, both physically and mentally.
- (4) Must have already completed or expected to complete: (a) a bachelor's degree or equivalent prior to August 31, 2008, in order to apply for a master's degree program and a short-term research program; (b) a master's degree prior to August 31, 2008 in order to apply for a doctorate degree (Ph. D.).
- (5) Have earned grade point average (GPA) of 'B' or above from the last educational institution attended.
- (6) Possess a good command of either Korean or English languages. For the details of standards and evaluation of language proficiency, please contact the Korean Embassy or Consulate in the country of origin.
- (7) Not have received any scholarships in Korea before for the program he/she is applying.
- (8) Be willing to promote amicable relations between his/her country and the Republic of Korea.
- (9) Applicants for a short-term research program are required to submit, together with other application documents, an official invitation letter from one of the Korean research institutions, universities, or other such organizations.

※ Limitation of Qualification

- **Those who are already taking or will take a degree course in Korea during the 1st semester of Year 2008 are not qualified for the same-level degree course of this program.**

6. Summary of Scholarships

(1) Scholarship Period

① Degree courses

- Master's degree program: 2 years(excluding a 1-year-or-less Korean language course)
- Doctorate degree program: 3 years(excluding a 1-year-or-less Korean language course)

※ All the KGSP scholars should get admission to a graduate school for their proper degree course (For those getting a Korean language course should get admission to a degree course after finishing the language course.) In case that they don't get admission, their scholarship status will be forfeited.

② Research program (Korean language training is not offered.)

- 1 year or 6 months

③ The Scholarship period will end upon the day when the scholar earns the degree even though this may fall on a date earlier than the official scholarship termination date.

(2) Scholarship Benefits

- ① Airfare: The scholar will be paid a standard economy class airfare from an international airport in the home country to the Republic of Korea, and thereafter, a one-way standard economy class airfare from Korea to the international airport of their home country after the completion of a study program.
 - ※The NIIED will not compensate fees within domestic travel as well as insurance while traveling to and from the Republic of Korea. These costs must be paid by the scholars themselves.
 - ※Airfare for entry into Korea and settlement allowance will not be paid to one who has stayed in Korea on account of any reason between his/her application date and the confirmation date of final selection. And an airfare for home-returning will not be paid to scholars who return to their home country before completing their course-study, except when approved by the NIIED such as their close relatives' death, serious illness, severance of diplomatic relations, war and other natural disasters.
- ② Monthly Allowance: Upon arrival and registration at NIIED, the scholars will be provided with 850,000 won per month to cover their living expenses for the period of his or her program.
- ③ Tuition Fees: Scholars will be under a tuition waiver: 50% of a tuition and the full entrance fee are exempted by the host institution. The other 50% of the tuition is paid by the government.
 - ※Duration of Tuition Waiver: It will be determined by the scholar's host institution; usually till the coursework has been completed.
 - ※Scholars who do not meet the minimum criterion for grades will have to pay the tuition themselves.
- ④ Research Allowance (additional payments): Includes costs for textbooks and other literature, student association membership, dissertation review, and so on; *it is only granted to those who take a degree course or a research course.*
 - Humanities and Social Sciences: 210,000 won per semester.
 - Natural sciences & engineering, arts or physical education: 240,000 won per semester
- ⑤ Settlement Allowance: 200,000 won once upon arrival
- ⑥ Home-return Allowance: 100,000 won once upon completion of studies.
- ⑦ Language Training Expenses: The NIIED pays the entrusted language training institution the full costs up to 1 year.
- ⑧ Thesis Printing Costs: Up to 500,000 won will be reimbursed for the costs related to a thesis printing. (Up to 800,000 won for art or physical education course)
- ⑨ Medical Insurance: The grantees will be provided with a health insurance during the period of their study program in the Republic of Korea. They will be reimbursed against direct payments for the major accidents and illnesses. The NIIED will assist the grantee in finding out what cases are covered by the insurance.

7. Cancellation of Scholarship

- (1) If a scholar is found engaged in any of the following during his/her stay in Korea, his/her scholarship will be suspended or the scholarship amount provided to the student till at the time of being found must be returned to the NIIED and the scholar will be deported back to his/her country.
 - ① Proof of falsehood of any statements made on any of the application materials being found and deficiency of qualification being found later
 - ② When punished by the university or involved in any form of political activity.
 - ③ When violating the regulations he/she has given pledge to the NIIED
 - ④ When not abiding by all conditions and regulations set by the NIIED
 - ⑤ When cautioned more than 2 times due to the absence from Korean language training without permission or the temporary departure without permission or notification.
 - ⑥ When not acquiring more than 2/3 of all of the credits of the courses registered due to the discontinuation of the study without permission from the NIIED
 - ⑦ When not submitting a request for re-enrollment to the university and not notifying the NIIED of re-enrollment without any proper reasons not later than one month after the period of 'leave of absence from study' ends
 - ⑧ When the grantee cancels his/her study in the half way
- (2) The scholars studying for a master's or doctor's degree programs are strongly recommended not to be absent in the Republic of Korea for more than 30 days at one departure. Neglecting this rule will cause their stipend to be curtailed for the period of absence exceeding 30 days. In addition,, the scholars ought to obtain a proper approval from the NIIED authorities in order to exit the Republic of Korea for more than 30 days.

※ Principally, scholars in a short-term research program or in the Korean language training course should remain in the Republic of Korea until the end of their study programs

8. Extension of Scholarship Period

Extension of a scholarship is available only for the scholars' studying for a master's and doctor's degree programs under certain circumstances. The extension will be determined by the NIIED taking into account the grantee's academic performance, the opinion of academic advisor, the NIIED's annual budget, and other factors.

9. Submission of Required Documents

- (1) Place of Submission: Documents must be submitted to the Korean Embassy or Consulate in the country of origin.
- (2) Deadline of Submission: Decided by the Korean Embassy or Consulate in the country of origin.
- (3) Documents to be submitted
 - ① One completed application form (on a prescribed form)
 - ② Two 4cm x 5cm color photos
 - ③ Copies of Diploma
 - One copy of an undergraduate (bachelor's) diploma for those applying for a graduate (a master's degree) program
 - One copy of an undergraduate diploma and one copy of a graduate diploma for those applying for a doctoral (Ph. D.) program
 - One copy of a diploma from a recent institution for those applying for a short-term research program
 - ※ *Should the diploma is being expected to be received, it must be clearly indicated so on the application form.*
 - ④ Transcript
 - One transcript from an undergraduate program for those applying for a graduate program
 - One transcript from an undergraduate program and one transcript from a graduate program for those applying for a doctoral program
 - One transcript from a recent institution for those applying for a short-term research program
 - ⑤ Two recommendation letters from the applicant's professors or employers (on a prescribed form)
 - ⑥ A Self-introduction Essay: on a prescribed form
 - ⑦ An NIIED Pledge: on a prescribed form
 - ⑧ A Study Plan: on a prescribed form
 - ⑨ A Certificate of Health: on a prescribed form
 - ⑩ Certificate of Language Proficiency:
 - One copy of a certificate of Korean proficiency (applicable for those who want to apply to a graduate school conducted in Korean)
 - One copy of a certificate of English proficiency (applicable for those who want to apply to a graduate school conducted in English).
 - ⑪ Required Documents for a Short-term Research Program;
 - One certificate of employment or of university enrollment
 - An official letter of invitation which has been issued by the head of a Korean research center, educational institute, or administrative organization
- (4) Notes
 - ① Application forms and other program materials are to be filled out either in Korean or English. Certificates credentials, etc. issued in other languages but Korean or English must accompany official translation verified by a notary public.
 - ② Submitted documents will not be returned to the applicant.
 - ③ Incomplete or incorrect documents are subject to rejection by NIIED.
 - ④ *The grantees should prepare application documents for the universities in which they want to study, apart from those submitted to the NIIED.*

10. Scholarship Award Procedures

- (1) The Korean diplomatic or consular missions abroad make a preliminary selection of applicants based upon the recommendations of the government of the country to which scholarship is allocated.
- (2) The Korean missions abroad recommend the selected candidates to the National Institute for International Education Development (NIIED), along with the documents through the Ministry of Foreign Affairs and Trade.
- (3) The NIIED Review Committee selects the final candidates and, through the Ministry of Education and Human Resources Development and the Ministry of Foreign Affairs and Trade, inform the Korean Embassies in the countries concerned. And eventually, the Korean Embassy notifies the successful nominees in their home countries.

11. Academic Study in Korea

(1) Korean Language Course

- ① Qualifications and period: All the scholars can have a one-year-or-less Korean language course before entering their graduate school. ※ However, scholars can choose to enter graduate school without or with a less-than-one-year Korean language training.
- ② Institution: Designated institution to which the NIIED entrusts the Korean language training
- ③ In case the scholar wishes to attend another institution of his/her choice, he/she has to get permission from the president of the NIIED and pay the full expenses on their own.

(2) Graduate Programs

- ① Graduate schools are generally run on a "semester system" basis, hence students may enroll in March or September. The first semester lasts from March until August, and the second semester from September until February.
- ② The Application period varies depending on the schools' schedule. Applicants for a master's or a doctor's degree programs should apply 3~5 months prior to the start of each semester. Admission schedules are as follows:
 - Admission for the 2nd (fall) semester: March - June of the same year
 - Admission for the 1st (spring) semester: September - November of the preceding year
- ③ Duration of Study: 2 years for a master's degree program, and 3 years for a doctor's degree program.
 - Students of a master's degree programs must earn sufficient number of credits for 3 semesters. And then write a thesis in the 4th semester. [Students of GSIS (Graduate School for International Studies) programs must earn more than 45 credits in total.]
 - Ph. D. candidates for a doctor's degree must earn sufficient number of credits for 4 semesters, and then write a dissertation in the 5th and 6th semesters; it may take more than 3 years to have their articles published in the international journals. Scholars should consult their professors in advance.
- ④ Language of Instruction: In many higher educational institutions of the Republic of Korea the language of instruction is Korean. However, textbooks and other literature written in English are widely used. Therefore, the potential candidates are expected to possess a good command of both Korean and English. Those institutions where the lectures are delivered in English [for example, at Graduate Schools of International Studies (GSIS)] require that applicants have their official TOEFL score sent to the appropriate office of the university they are applying to. Applicants are advised to make earlier preparations.)
- ⑤ Admission: Universities select qualified applicants on the basis of submitted documents for the applicant's financial and academic eligibility. In some cases, personal interviews with an applicant are conducted in addition to the above screening procedures.
- ⑥ Total credits for graduation: Minimum credits of 27 or more towards a master's degree. Minimum credits of 45 or more for graduation from the International Studies (GSIS) program. Minimum credits of 36 or more towards a doctor's degree.

(3) Research Program

Research scholars are to conduct research under the supervision of an advisor at the host institution.

12. Important things

(1) Entry

- ① Grantees must arrive in the Republic of Korea for registration at the NIIED by August 20, 2007.
- ② Failure to enter the Republic of Korea within the designated period stated above result in the cancellation of a scholarship award.

(2) **Application for admission to a graduate school prior to entering Korea: Those who want to start their degree program without a Korean language course should get admission for the fall semester of the year 2007 prior to entering Korea following the application procedures for admission stated below in Article ①.**

※Those who has been given a preparatory Korean language course are supposed to take the application procedures while they take the language course.)

① Application Procedures for Admission

③ Select University and Major: First, applicants need to select proper universities and majors they wish to enter after consulting with their academic advisers or the chief of institutions employed, etc. Applicants should consider such factors as the level or their Korean language proficiency, future academic performance and the prospective impact they would be receiving from their studies. *(For information on the graduate schools to which the grantees may apply, please refer to pages 14 - 21)*

④ Submit Application Packages: Grantees should get enough information for their application to graduate schools such as the application period, application documents, and so on. They can either visit the university websites or contact the admission offices. And then send the completed application materials to the universities with an admission fee, which is to be paid by the grantees. Basically, the required application materials are as follows;

- One completed application form (on the prescribed form of the university)
- One copy of diploma (B.A., M.A., Ph.D.) or One certificate of graduation
- One official transcript (B.A., M.A., Ph.D.)
- One or two recommendation letters (some universities require that applicants submit recommendations on a prescribed form, sealed and signed by the recommender(s).]
- A study plan
- Self-introduction Essay (or resume, curriculum vitae, or bibliography)
- Certificates of foreign citizenship for both the applicant and his/her parents are also required; e.g. copy of passport.
- Official document indication parent-child relationship between the applicant and his/her parents
- A certificate of Korean language proficiency or a certificate of English proficiency
[A certain level of English proficiency is required to apply to graduate schools of international studies and some general graduate schools, etc.]
- Two or three photographs (4cm×5cm, or passport-sized)
- Portfolio (only for applicants in the fields of arts or sports)
- Financial documents and a certificate of Korean Government Scholarship Grantee *(prepared by the NIIED; the NIIED will send them to the university directly.)*

※ All the documents written in a foreign languages other than English should bear an official notarized translation in Korean or English.

⑤ Inform the NIIED of submission of application packages: The applicants will inform the NIIED of their submission of application documents through the Korean Embassy or Consulate in their country of origin.

○ Deadline: not later than 3 days prior to the schools' application deadline.

○ Contents of notification: Date of submission, the name of universities, departments and majors, and other important things concerned.

② Notes

- ① Candidates must follow the application procedures aforementioned in ①. Candidates are expected to be responsible for all the matters caused by their default.
- ② University enrollment is decided by the school authorities who will be reviewing the applicant's academic credential, knowledge of the preferred field of study, potential academic aptitude, and the KGSS quota.
 - * Applicants are encouraged to apply to more than one universities in case they can't get admission to one university.
- ③ In case the applicants get admission to more than one university, they should make a final choice and submit ' A Certificate for Cancellation of Enrollment' both to the NIIED and the university which they would not enter

(3) Scholars under the auspices of the Korean government should abide by the regulations specified by the NIIED.

(4) For further information please contact:

- The Korean Embassy or Consulate in the country of origin
- The National Institute for International Education Development (NIIED)
Mail Address: 181 Dongsung-dong, Jongno-gu, Seoul, 110-810, Republic of Korea
Website: <http://www.ied.go.kr>
Phone: +82-2-3668-1359
Fax: +82-2-743-4992
E-mail Address: kwryuk@moe.go.kr
Website: www.ied.go.kr→Study Abroad Information
→Korean Government Scholarship Program
→FAQ

한국정부초청외국인장학생 지원신청서

(Korean Government Scholarship Program Application)

*[1-3] 해당란에 √표 하시오. (Choose one and mark in the appropriate box.)

1. 진학 희망 대학원 (Type of Graduate School you wish to enter)

- 한국어강의 대학원 (Graduate School conducted in Korean)
- 영어강의 대학원 (Graduate School conducted in English)

2. 지원과정 (Desired Program)

- 석사과정 (Master's degree course)
 - 박사과정 (Doctor's degree course)
 - 연구과정 (Research program)
- ※ Please select your research-course period: One year Six months

3. 희망계열(Desired Field)

- 인문사회계열 (Humanities and Social Sciences)
- 자연계열 (Natural Sciences)
- 예체능계열 (Arts and Physical Education)

4. 인적사항 (Personal Information) (Please TYPE or PRINT clearly. Use black ink only.)

성명 (Full Name)	자국어 (native language)				칼라 사진 (Color Photo 3×4 cm)
		성 (Family Name)	이름 (First Name)	Middle Name	
	영어 (English)				
		성 (Family Name)	이름 (First Name)	Middle Name	
국적 (Nationality)		생년월일: 연월일 (Date of Birth: yyyy/mm/dd)			
성별 (Gender)	<input type="checkbox"/> Male <input type="checkbox"/> Female	혼인관계 (Marital Status)	<input type="checkbox"/> 미혼 (Single) <input type="checkbox"/> 기혼 (Married)		
출생지 (Place of Birth)		언어 (모국어/기타구사언어) (Native language / Languages you can speak)			
취미 (Hobby)		혈액형 (Blood type)			
주택 (Home)	주소 (Address)	*In English only. 국가명 (Country):			우편번호 (Zip Code):
	전화 (Phone)	+ - - Country Code / Area Code / Phone Number			
	팩스 (Fax)	+ - - Country Code / Area Code / Phone Number			
	이메일 (E-mail)				
학교 또는 직장 (University or Office)	주소 (Address)	*In English only. 국가명 (Country):			우편번호 (Zip Code):
	전화 (Phone)	+ - - Country Code / Area Code / Phone Number			
	팩스 (Fax)	+ - - Country Code / Area Code / Phone Number			

5. 학력 (Education)

고교이상 (Including High School)

기간: 연월일 (Period: yyyy/mm/dd)	기관명 (Institution)	소재지 (Location)	수학연한 (Years of Study)	전공 (Major)	취득학위 (Diploma or Certificate of Attendance)
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~					
~					
~					

6. 경력 (Work Experience)

기간:년월 (Period:yyyy/mm)	근무처 (Institution or Company)	지위 (Position)	주소 (Address)	전화 (Phone)
~				
~				

7. 언어능력 (Language Proficiency)

언어명 (Language)	시험명 (Title of Test)	성적 (Score)	시험일 (Date of Test)	수준(Level)		
				고급 (Adv.)	중급 (Int.)	초급 (Beg.)
한국어 (Korean)						
영 어 (English)						

8. 가족사항 (Family Background)

관계 (Relationship)	성명 (Name)	생년월일 (Date of Birth)	직업 (Occupation)	거주지 (Address)

9. 한국에서 수여 받은 장학금 (Previous Scholarship Awards Received in Korea)

장학금명 (Title of Award)	기간: 연월일 (Period: yyyy/mm/dd)	분야 및 수여기관 (Field & Institution)
	~	
	~	

10. 과거 한국에서의 거주 또는 체류 사실 (Previous Visits to Korea)

기간: 연월일 (Period: yyyy/mm/dd)	지역 (City or Region)	목적 (Purpose of Stay)	거주 또는 체류관련기관 (Organization Concerned)
~			
~			

11. 신원보증인 명단 (List of References)

성명 (Name)	지위 (Position)	기관 (Organization)	주소 (Address)	전화 (Phone)	이메일주소 (E-mail Address)

(연월일: yyyy/mm/dd)

성명 (Name)

서명 (Signature)

서약서

(Pledge)

1. 나는 한국정부초청 장학생으로서 다음 사항을 지킬 것을 서약합니다.

- (1) 한국 내 대학 및 대학원의 학칙 등에서 정한 규칙에 따라 최선을 다해서 학업과 연구에 전념한다.
- (2) 한국의 사회질서를 위반하지 않도록 행동할 것이며 모든 정치활동 (정치 목적의 집회·시위에의 참가, 정치결사, 정치적인 논문·선언의 발표 등)도 하지 않는다.
- (3) 한국에서 채무를 진 경우(국내 거주기간 내) 자기가 책임지고 변제한다.
- (4) 국제교육진흥원이 수탁대학으로 선정해준 수탁기관 및 과정에 대하여 어떠한 이의도 제기하지 않는다.
- (5) 국제교육진흥원이 정한 학사행정 조치사항에 적극 협조하고 이를 준수한다.

2. 상기 사항을 위반한 경우나 장학생 지원서류의 기재사항이 허위사실로 판명된 경우 그리고 대학(원)에서 징계처분, 성적불량 등 수탁능력이 없다고 인정된 경우에는 국제교육진흥원장으로부터 장학금 지급을 중지 당하더라도 이의를 제기하지 않을 것임을 서약합니다.

1. As a grantee of the Korean Government scholarship, I pledge to abide by the following rules;

- (1) To refrain from violation of university regulations, and to fulfill my obligations as a student to the best of my ability.
- (2) To behave in a manner appropriate to the Korean culture and society, and not to participate in any form of political activity (such as organizing a political party, joining a political party, attending political meetings, publishing political articles and declarations, organizing or participating in demonstrations of political nature, and so on).
- (3) To accept the responsibility for paying any debts incurred in Korea
- (4) To agree with the NIIED's decision concerning the course selection and educational institutions as well.
- (5) To abide by all terms and regulations set by the NIIED.

2. If I am proved to have violated any of the above articles, to have made a false statement in my application documents or to have failed to comply with academic standards or the rules of university or research institute, I shall accept the decision of the NIIED, even though it may include the suspension or revocation of the scholarship.

(연월일: yyyy/mm/dd)

성명 (Name)

서명 (Signature)

수학계획서

(Study Plan)

아래 수학계획서를 한국어 또는 영어로 2 페이지 이내로 A4 규격용지에 단면으로 작성하시오. 아래 서식을 참고하여 수학 또는 연구 목적 및 계획을 작성하시되, 특히 수학 또는 연구 후 활용계획은 추천자와 협의 후 작성하시오. 내용을 잘 읽어볼 수 있도록 깨끗하게 타이핑하거나 인쇄하시오. (Write a study plan not exceeding 2 pages in Korean or English on an A4-size format, and one-sided only. The study plan must be written either in Korean or English. Please refer to the below sample format and include your purpose and plans for future academic study or research. In particular 'how you will utilize your knowledge acquired in Korea' must be written after discussion with the referees. This must be typed or printed clearly in black ink.)

<예 (Sample)>

성 명 (Name)			
생년월일 (Date of Birth)			
출신국 전공 (Previous Major)			
수학 또는 연구 희망대학 (Preferred School of Academic Study or Research)	①대학 (Univ.)	대학원 (Graduate School)	
	②대학 (Univ.)	대학원 (Graduate School)	
희망전공 또는 연구주제 (Desired Major or Research Topic)	①		
	②		
한국어능력 (Korean Language Proficiency)	<input type="checkbox"/> 고급 (Adv.) <input type="checkbox"/> 중급 (Int.) <input type="checkbox"/> 초급 (Beg.)	시험명(Title of Test)	성적(Score)
영어 능력 (English Language Proficiency)	<input type="checkbox"/> 고급 (Adv.) <input type="checkbox"/> 중급 (Int.) <input type="checkbox"/> 초급 (Beg.)	시험명(Title of Test)	성적(Score)
수학목적 및 세부계획 (Purpose of Academic Study or Research and Detailed Plan)			
한국에서 수학 또는 연구 후 활용 계획 (How would you use your knowledge acquired in Korea after returning to your home country? Please write a plan)			
연락처 (Contact Information)	주소 (Address)		
	전화 (Phone)		
	이메일 (E-mail)		

(연월일: yyyy/mm/dd)

성명 (Name)

서명 (Signature)

자 기 소 개 서

(Self-introduction Essay)

자기소개서를 2페이지 이내로 서술식으로 작성(A4, 단면으로 작성)하되, 아래 내용을 포함하도록 하며, 내용을 잘 알아볼 수 있도록 타이핑을 하거나 인쇄하시오. [Write an essay for self-introduction not exceeding 2 pages on an A4-size format, and one-sided only. It is recommended to contain the following things and must be typed or printed clearly in black ink.]

출신배경 (Family Background)

※출생지, 출생연도, 가족 구성, 특기사항 (place of birth, birth-date, family members, remarks)

학력 (Education)

※출신학교명, 재학기간(연,월), 학위, 전공분야, 특기사항 (name(s) of school(s), date(s) of attendance (yyyy/mm), degree(s) received, major(s), remarks)

경력 (Experience)

※근무 기관명, 재직기간 (연,월), 직위, 부서, 업무내용, 특기사항 (name(s) of organization(s), date(s) of employment (yyyy/mm), position(s), department(s), duty(duties), remarks)

수상경력 (Awards)

※참고가 될만한 수상경력 등 (the awards you have received in your field of study or scientific research)

소지 기능 (Skills)

※언어능력 및 컴퓨터 활용능력 등 (languages and computer skills: indicate the level)

기타 (Others)

※기타 저술한 책이나 논문, 학회 및 봉사활동 등 참고가 될 만한 사항 (books, publications, dissertations, etc. ; dates published; conferences, community service activities, etc.)

(연월일: yyyy/mm/dd)

성명 (Name)

서명 (Signature)

추천서

(Letter of Recommendation)

아래 점선 위 부분은 지원자 본인이 작성하시오. (The very below is to be completed by the applicant)

성명 (Full Name) (성/이름: Last/M/First)	
지원희망대학 (Preferred Institution)	
지원학과 (Preferred Study Field)	

추천자에게 (To the Referee)

상기 동 지원자에 대한 추천서를 작성하여 주시는데 감사를 드립니다. 지원자에 대한 귀하의 진솔하고 정확한 평가를 부탁드립니다. 이 추천서는 지원자의 출신국 한국대사관에 제출하는 것으로 동 추천서를 작성하신 후 우편봉투에 밀봉하고 뒷면을 봉인하여 지원자에게 주십시오. 필요하신 경우 별지를 이용하실 수 있습니다.

(Thank you for writing this letter on behalf of the person named above. Please indicate your candid and prompt assessment of the above named applicant. Fill out the present form with additional comments, seal it in an envelope, sign across the flap, and hand it to the applicant for submission to the Korean embassy in the applicant's country of origin. You may attach additional sheets if necessary.)

1. 지원자를 안 기간은 얼마 동안이며, 어떤 자격으로였습니까? (How long and in what capacity have you known the applicant?)

2. 지원자의 장점 및 재능은 무엇입니까? (What are the strength and aptitude of the applicant?)

3. 지원자의 단점 및 보완이 필요한 부분은 무엇이라고 생각하십니까? (What are the applicant's weaknesses? What weak points does s/he need to improve?)

4. 지원자가 한국에서 수학계획을 활용할 것이라고 생각하십니까? 또한 지원자가 한국에서 습득한 지식의 향후 활용도에 대하여는 어떻게 생각하십니까? (How do you think the applicant can apply his or her study plan at an educational institution in the Republic of Korea? Do you think s/he will succeed in utilizing his/her knowledge acquired in Korea in the future?)

5. 귀하가 알고 있는 다른 학생과 지원자의 자질을 비교하여 평가하여 주십시오. (Please assess the applicant's qualities in the evaluation table below. Rate the applicant compared to other individuals whom you are familiar with and who are also applying for a graduate program in Korea.)

구분 (Classification)	매우 우수함 (Truly Exceptional)	우수함 (Excellent)	아주 좋음 (Very Good)	좋음 (Good)	평균 이하 (Below Average)	정보 없음 (No comments or N/A)
	상위 2% (Top 2%)	상위 10% (Top 10%)	상위 25% (Top 25%)	보통 50% (Middle 50%)	하위 25% (Lower 25%)	
지도력 (Leadership Potential)						
대인관계 (Interpersonal Skills)						
(구두)의사소통능력 (Oral Communication Skills)						
의사표현능력 (Written Communication Skills)						
상상력과 창의력 (Imagination and Creativity)						
성취의욕 (Motivation)						
자립심 (Independence)						
융통성 (Flexibility)						

6. 5항의 평가에 대한 귀하의 의견을 적어주십시오. (Please provide us with comments on the ratings you have made in Section 5)

추천자 인적 사항 (Referee's Information)	
1. 성명(성/이름) Name in Full (Last/First/M.)	2. 소속기관 School or Firm
3. 직위 Position and Title	4. 주소 Address
5. 전화번호 (국가번호/지역번호/전화번호) Phone: Country code/Area code/ Phone number	6. 팩스번호 (국가번호/지역번호/팩스번호) Fax: County code/Area code/Phone number
_____ / _____ / _____	_____ / _____ / _____

(연월일: yyyy/mm/dd)

추천자 서명 (Signature)

Certificate of Health

Chart: _____

Full Name: _____

Age: _____ Sex: _____

Date of Birth: _____

Nationality: _____

1. Physical Examination:

Blood Pressure: Systolic _____ Diastolic _____ mmHg

Vision: Right 20/ _____ Left 20/ _____ Color Vision _____

Corrected: Right _____ /15 Left _____ /15

Dental Evaluation: Good () Fair () Poor () Needs Attention ()

Clinical Evaluation:

	Normal	Abnormal		Normal	Abnormal
Skin			Heart		
Head & Face			Abdomen		
Eyes			Rectum		
Ears			Genitalia		
Mouth & Throat			Extremities		
Nose & Sinuses			Back & Spine		
Neck			Neurological		
Chest & Lungs			Mental		
			Other		

If Abnormal:

2. Chest X-ray Examination

Date taken: _____

Findings: _____

3. Laboratory Examination

Hemoglobin: _____ Gm/dl

Urine: S.G. _____ Sugar _____ Micro _____

Hepatitis B: _____

Stool for Parasite Oval: _____

Serological Test for Syphilis & AIDS : _____

Other: _____

4. Summary:

This is to certify that the above named applicant has gone through a general medical examination and the findings indicated here are true to the best of my knowledge.

In my opinion his/her health condition is

Excellent () Good () Fair () Poor ()

Remarks: _____

Date	
M.D	
Signature	

Hospital or Institute