



ACCOUNTS PAYABLE (M/F) – GERMAN OR SPANISH

Lisbon

Your new company

The Grünenthal Group is a highly successful independent, family-owned, international research-based pharmaceutical company headquartered in Aachen, Germany.

Specialized in delivering true benefits to patients, by sustainably investing in research and development above the industrial average, the company is now launching its Global Financial Services Centre in Lisbon.

Your new role

This is a job for highly pro-active and business oriented people, that are willing to learn in a challenging and highly demanding financial environment.

You will be part of a Global Financial Services team, where you will ensure the accurate and timely execution of postings, monitoring and archiving of all global transactions in the Accounts Payable Department. Other responsibilities might include the maintenance of favorable relationships with vendors, the reconciliation of vendor accounts, the control of all travel expenses and payable transactions provided by the business and support the month end closing process.

What you'll need to succeed

We are looking for people who have good computer skills, particularly in Excel and are able to communicate fluently in any of the following languages: English, Portuguese, Spanish, German, French, Dutch or Italian.

This is a great opportunity for recently graduated students, who are looking for an opportunity in an international yet informal environment, to start their careers. A Bachelor Degree in Accountancy and Finance or some significant experience in a similar field is a plus.

Candidates must be able to think clearly and logically, have strong trouble shooting and communication skills and most of all be deeply motivated to this project.

What you'll get in return

Grünenthal will give you the opportunity of working in an international environment that allows smart, determined and flexible people to thrive. This is a job where you will rapidly learn and develop your skills, achieve career development opportunities and receive a very competitive salary package.

What you need to do now

If you're interested in this role, please send your CV to patricia.rijo@hays.pt.

If this job isn't quite right for you but you are looking for a new position, please contact us for a confidential discussion on your career.