

# RECORD TO REPORT (M/F) – GERMAN OR SPANISH

Lisbon

### Your new company

The Grünenthal Group is a highly successful independent, family-owned, international researchbased pharmaceutical company headquartered in Aachen, Germany.

Specialized in delivering true benefits to patients, by sustainably investing in research and development above the industrial average, the company is now launching its Global Financial Services Centre in Lisbon.

### Your new role

This is a job for highly pro-active and business oriented people, that are willing to learn in a challenging and highly demanding financial environment.

You will be part of a Global Financial Services team, where you will ensure the correct, complete, chronological and orderly record of all bank accounting transactions as well as execution of demanding tasks in the area of reporting. Other responsibilities might include the reconciliation of bank accounts, process paper based bank statements and guarantee the right generation of incoming and outgoing payments.

# What you'll need to succeed

We are looking for people who are able to communicate fluently in Portuguese, English, German or Spanish, with a Bachelor Degree in Accounting, Finance or similar fields.

You must have a strong understanding of accounting principles, very good knowledge of Microsoft Office and SAP and some significant background in an accounting environment up to two years of experience.

Candidates must be able to think clearly and logically, have strong trouble shooting and communication skills and most of all be deeply motivated to this project.

# What you'll get in return

Grünenthal will give you the opportunity of working in an international environment that allows smart, determined and flexible people to thrive. This is a job where you will rapidly learn and develop your skills, achieve career development opportunities and receive a very competitive salary package.

# What you need to do now

If you're interested in this role, please send your CV to <u>patricia.rijo@hays.pt.</u> If this job isn't quite right for you but you are looking for a new position, please contact us for a confidential discussion on your career.