



ADVANCED SPONSORSHIP INSIGHTS is looking for a **business analyst**

Email us at: JOBS@ADVANCED-SPONSORSHIP-INSIGHTS.COM

What we are looking for: **Business analyst**

Where: Portugal, Porto area, home office

Start date: 01.01.2022

Why should you apply?

- Fast-paced startup environment ✓
- International and diverse team ✓
- Innovative company culture (with remote working ability) ✓
- Thought-provoking clients 🚀

Your responsibility:

- Evaluating business processes, anticipating requirements, uncovering areas for improvement, and developing and implementing solutions.
- Interview users and Business stakeholders to gather and document business requirements and produce business specifications for new initiatives;
- Create and maintain comprehensive documentation for all stakeholders;
- A communication channel between the business and the developers, to translate requirements into specifications for the development team;
- Ensuring solutions meet business needs and requirements.
- Performing user acceptance testing.
- Documenting and communicating plans to cross-functional team members and management
- Act as a single point of contact for all process-related questions and support the process execution within A.S.I.
- Support the introduction of the supported tools in A.S.I.
- Assist in regular reviews and updates from the respective key users.
- Support Identification of waste and inefficiency, design of alternative processes, creation of KPI's scorecard.

- Assist with the active communication of standards, principles, and policies or the preparation and execution of the training.

Who do we look for?

- **People of all genders and members of all racial and ethnic groups are encouraged to apply.**
- Must be eligible for an internship position subsidy from IEPF on any scholarship level: Bachelor, Master, or Ph.D.
- Excellent English skills (verbal and written)
- Experience/Familiarity with project management
- Areas of education: Business administration, I.T., Information Management, Mathematics, Economics
- Problem-solving attitude
- Great attention to detail
- An analytical mind
- Good organizational skills give the ability to deliver to project schedule and estimates consistently.
- Ability to work independently, keeping the management informed on progress.
- Be an excellent team player.
- Looking out for technology trends and ability to identify benefits.
- Ability to express ideas and persuade.